

**Earls Colne Neighbourhood Plan Steering Group Meeting**  
**Tuesday 21<sup>st</sup> July 2020**

Attendees: Tony Calton, Nicola Spelling, Catherine Hayes, Hugh Street

Apologies: Margaret Barrett, Denise Siddall, Robert Cook

Introduction & Update on Progress

- Minutes of last meeting approved.
- Meeting planned for 24<sup>th</sup> March was cancelled due to Covid19.
- Limited progress made on Objectives and Policy ideas.

NP Document Framework 1<sup>st</sup> Draft

- Tony has started working on the 1<sup>st</sup> draft of the plan. Focus has been on the early sections which can be completed now without any further analysis.
- Angela to provide a summary of community involvement to date.
- Angela to provide an update on the Local Plan after discussion with Cllr. Spray.
- It has been agreed that the Vision Statement drafted previously can be used in its current form, although it has been suggested that the content be ordered differently.

Objectives

- Tony to ask Jan Stobart for some examples of NPs that include strong community facility objectives.
- Bob to circulate draft objectives to the housing group.
- All groups to refine and agree objectives within their respective groups.

Housing Needs Survey

- It was agreed that the Housing Needs Survey be commissioned from RCCE.
- Tony will discuss status of Housing Needs Assessment with Bob to understand if it is now complete.

AOB

- The Infrastructure group have some resourcing issues and it may mean that it will need to be absorbed into another group.
- It was suggested that a display be put in Fork Andles re definition of housing as it is important residents understand the terminology.

Next Steering Group Meeting

- Date TBD